

# ENGINEERING CHANGE NOTICE

## DART AEROSPACE LTD

Date: 15.11.04	Job No.:	ADR Yes/No: N	ADR Date: <i>04</i>	ECN #: 15- 640
Product No.: D205-633		Created By: KJ	Approved By: <i>04</i>	
Product Name: Heli-Access Step Installations		Checked By: <i>04</i>		

Distribution	Reqd	Resp	Initial / Date (YY/MM/DD)
Director of Operations	N		
Production Manager / Coord.	Y	MP / MF	<i>MF 15-11-04</i>
Purchasing Manager / Purchasing Coord.	N	LL / CL	
Production Engineering Coord.	N	DD / JLM	
Production Engineering Coord.	N	DL	
Customer Order Processing	N	SL / BG	

Distribution	Reqd	Resp	Initial / Date (YY/MM/DD)
DQA / QA Coord.	Y	PS / ED	<i>05 11 05</i>
QC Coordinator	Y	PD	<i>15-11-04</i>
Customer Support	Y	SW / LM	<i>15-11-04</i>
Customer Technical Support	Y	MB / HS	<i>15-11-04</i>
Marketing	Y	SL / WR	<i>15-11-04</i>
Sales Support Manager	Y	CP	<i>15-11-04</i>

**Reason for Change:**  
New JCAB STC

**Documents Affected:**

Release JCAB STC: STC-133-HQT dated 15.11.04

IF APPLICABLE:    NCR: \_\_\_\_\_    PAR: \_\_\_\_\_    CAR: \_\_\_\_\_    CIR: \_\_\_\_\_    URF: \_\_\_\_\_

PAPERWORK UPDATE    ☒    PARTS MUST COMPLY    ☐    PREVIOUS PARTS SATISFACTORY    ☐

#	Quality Assurance Actions	Reqd	Resp	Notes	Complete
1	Notify Previous Customers	N			
2	Notify Eurocopter France	N			
3	Notify Augusta Westland	N			
4	Manufacturing Licensing Agreement Update	N			

#	Engineering Actions	Reqd	Resp	Notes	Complete
5	Required Documents/Drawings/Item ID's Under Review (URF)	N			
6	Update Master Document List (MDL)	N			
7	Update Document Record (DR)	N			
8	Update Product Compatibility Matrix	N			
9	Notify TC / FAA of Change (eg. ICA, 8110-3)	N			
10					

#	Document Control Actions	Reqd	Resp	Notes	Complete
11	Move / Update Electronic Files / Design Journal	N			
12	Update Product Specification Files (Bluefiles)	Y	KJ		<i>15.11.04</i>
13	Update Approved/Preliminary Dwg PDF Files	N			<i>15.11.04</i>
14	Update Product Development Summary (STC applications)	Y	KJ		<i>15.11.04</i>
15	Update QSI 021 (TC/FAA STC) and/or STC Approval List	Y	KJ		<i>15.11.04</i>
16	Create/Update Parts / STC Database	Y	KJ	<i>#34</i>	<i>15.11.04</i>
17	Update / Verify Airworthiness Release Certificate Database	N			
18	Create / Update Change Record Form / Item Card Database	N			
19	Create / Update Packaging Process Plan (PPP)	N			
20	Red Decals required on Packaging Process Plan (PPP)?	N			
21	Update Controlled Supplier Documents (Qpulse) Database	N			
22	Update Grey Project Binder / Electronic Project Folder	Y	KJ		<i>15.11.04</i>
23	Update D-Part / M-Drawing / DSI / DEO Master Binders	N			
24	Update "Royalty Paid to" attribute (Parts sold under Dart USA STC's)	N			
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**Description / Action:**

Please update kits in stock with the new JCAB STC

ECN Verified & Complete: *04*

Date: NOV 17 2015